

## INFORMATION CLAUSE - ENTRY REGISTER

1. The joint controllers of your personal data are:

- a) Aquila Września sp. z o.o. (KRS: 0000236658, NIP: 7891638178, REGON: 300060530);
- b) Aquila Radomsko sp. z o.o. (KRS: 0000305498, NIP: 7891699369, REGON: 300825926);
- c) Aquila Brzeg sp. z o.o. (KRS: 0000486149, NIP: 7891752187, REGON: 302555974);
- d) VPK Packaging Polska sp. z o.o. (KRS: 0000486551, NIP: 7891752193, REGON: 302568563).

Hereinafter referred to as: **We or the Companies**. All Companies have their registered office in Września (62-300), ul. Objazdowa 6a. We can be contacted by e-mail: [aquila@aquila.vpk.pl](mailto:aquila@aquila.vpk.pl).

2. We have appointed a Data Protection Officer whom you can contact for all matters concerning the processing of your personal data and the exercise of your rights in relation to data processing. Contact details: Tomasz Grzybowski, [iod@vpkgroup.com](mailto:iod@vpkgroup.com).

3. As part of the co-management agreement, we have agreed on our respective responsibilities regarding the fulfilment of our obligations under the RODO, in particular we have agreed that Aquila Września is responsible for fulfilling the information obligation towards you, as well as for enabling you to exercise your rights. Notwithstanding this arrangement, you may also exercise your rights against other Companies. In this case, we will forward the request to Aquila Września, which will fulfil your request. Details of the Companies and their mutual arrangements for fulfilling their obligations under the RODO are available at <https://www.vpkgroup.com/pl-pl> and <https://aquila.vpk.pl/> under RODO.

4. We process personal data in order to keep records of visitors to the Companies for security purposes and to limit the possibility of spreading viruses, including the coronavirus SARS-Cov-2 causing COVID-19 disease, and to be able to respond appropriately in the event of an outbreak of disease on the premises we manage.

5. The basis for the processing is the fulfilment of the Companies' legal obligation to ensure the safety of our employees (art. 6 ust. 1 lit. c RODO) and our legitimate interest to ensure the safety of persons in the area belonging to the Companies, to protect property, to control production and to maintain the secrecy of information the disclosure of which could expose the Companies to harm (art. 6 ust. 1 lit. f RODO). In addition, the processing may be necessary to protect the vital interests of the data subject or of another natural person in the event that a COVID-19 patient were found to be on our premises (art. 6 ust. 1 lit. d RODO). In connection with the indicated, the provision of personal data is mandatory. Failure to provide the data will result in inability to enter the premises managed by the Companies.

6. Personal data collected on the Health forms may be stored for a maximum of one week. After this period, unless they are no longer needed for the accountability of the activities, they will be deleted. Data collected in the entry log may be processed up to 12 months after the end of the month in which the Companies were visited.

7. Data will not be subject to profiling or automated decision-making.

8. Data may be disclosed to the relevant health services in the event of a suspected or confirmed case of COVID-19.

9. You have the following rights: the right to request access to the content of your personal data, rectification, erasure or restriction of processing.

10. Separately, we would like to inform you that you also have the right to object to the processing of your personal data.

11. If you consider that we have in any way violated the rules for the processing of personal data, you have the right to lodge a complaint directly with the supervisory authority (President of the Office for Personal Data Protection, 2 Stawki Street, 00-193 Warsaw, tel. 22 531-03-00, e-mail: [iod@uodo.gov.pl](mailto:iod@uodo.gov.pl), [www.uodo.gov.pl](http://www.uodo.gov.pl)).